

**Meeting Minutes**  
**Regional CGA – Best Practice Committee Meeting**  
**Meeting Date: June 19, 2014**

**Attendance**

Jodi Corrow  
Keith Novy  
Mike Mendiola  
Claude Anderson  
Jon Wolfgram  
Leonard Steiner  
Betty Jo Kiesow  
Arnold Kraft  
Brian Wald  
Jeff Murray  
Estelle Richard  
Walt Kelly  
Emir Ahmedic

**Meeting Recap**

The group discussed the need to primarily focus on existing Best Practices that can be used in education and outreach efforts directly impacting the number of damages to underground facilities.

The Committee discussed that it would be beneficial to have a webpage on the Regional CGA website that defined a Best Practice and allowed anyone to propose a Best Practice for considering and discussion by the Committee prior to submitting to the National CGA.

The Committee discussed that even if the National CGA does not adopt a “very good” practice as a “Best Practice” we can still identify “very good practices” and use them in MN for educational purposes.

The Committee agreed that a phone conference would be held each month and that the Committee would meet quarterly. Dates and locations TBD.

Prior to the next meeting, attendees are encouraged to submit items to Jeff Murray ([Jeffrey.t.murray@xcelenergy.com](mailto:Jeffrey.t.murray@xcelenergy.com)) they feel should be considered and discussed in the next phone meeting. A list will be compiled and sent out to members.