



MN Regional CGA Meeting Minutes 12/12/13
KorTerra Office – Chanhassen, MN

Attendees:

Alicia Berger -	Xcel Energy	Bill Johnson -	Xcel Energy
Angela Johnson –	Rhino	Kim Wagner -	Northwest Gas
Ben Wallace –	USIC Locating Services	Ryan Ellenson -	
	Hutchinson Utilities		
David Gunderson –	Oneok Partners	Jeff Law –	KorTerra
Jason Ponciano -	Vannguard	Chris Stendal -	KorTerra
Cheri Lansteiner –	Northwest Gas	Kris Tande –	CenterPoint
Energy			
David Stark –	Infrastructure Resources	Stephanie Menning -	MUCA
Tom Hall -	KorTerra	Pat Donovan -	MNOPS
Estelle Richard -	Gopher State One Call	Loren Fritz -	GSOC
Dave Gabrielson -	Northwest Gas	Jodi Corrow -	MN Power
Betty Jo Keisow -	Dakota Electric	Joe Nelson -	Crow Wing
Power			
Rich Nelson -	Infrastructure Resources		

Meeting Topics –

- Subcommittee Review/Progress Update
 - Best Practices
 - As a group, we voted on a logo for the MNCGA. #4 was chosen and is displayed on the top of this meeting minutes. Great thanks go to Ryan Ellenson of Hutchinson Utilities that created the logo along with many other suggestions for us to review.
 - Suggested adding a FAQ's tab to the website
 - Suggested adding a Feedback tab to the website
 - Should we have a DPM coordinator survey on the website for feedback concerning the materials MNCGA has provided for DPM meetings?
 - We had a lot of discussion surrounding the surveys that MNCGA will provide for DPM's and whether or not there should be a standard format, and editable format or multiple formats to satisfy groups that are looking for additional 1162 information.
 - The subcommittee will come up with a few options to review at the next meeting prior to the DPM's commence in March.
 - A suggestion was made to add a paragraph explaining why we are doing the survey and the value we get from the info.
 - We need to provide a way for DPM coordinators to send the survey results back to MNCGA so that the results can be analyzed.
 - Can we make the survey Electronic for the 2015 DPM season?
 - Communication

- Discussions with UCC's and DPM coordinators about MNCGA's involvement in the DPM planning have been very positive to date.
- Extremely positive response to the website.
- It was noted that some groups are already planning for 2015, so getting the regionalized schedule in place for 2015 needs to be done sooner than later.
- A suggestion was made for the Communications group to create a flyer/hand out for the 2014 DPM's that would have contact/website info for the MNCGA.
- Technology
 - A suggestion was made to add a portal for DPM coordinators so that they can access info regarding their events. This would be available for the 2015 DPM season.
- Miscellaneous Topics
 - There is a Construction Industry Conference in February. It may be a good place to represent the MNCGA and try to get more contractor interest. We are still looking for the date and location of this conference.
 - It was noted that in situations where MNOPS cannot fine a contractor based on 216d, OSHA still can and will fine contractors that are working in an unsafe manner.
 - Kris Tande from CenterPoint Energy will be retiring on April 4th, 2014.
 - Rich Nelson with Infrastructure Resources offered to work with the MNCGA on a digital magazine that would highlight our organization.
- Suggested Topics for next meeting
 - Final prep for DPM season
 - Review of CGA Power Point Slides to be covered at DPM's
 - Review of current MNCGA organizational structure
 - Updates from Subcommittees
 - National CGA Updates
 - Legislative/Regulatory Updates

Next Meeting – February 20th, 2014. 10:00 am – 12:00 pm at the KorTerra office in Chanhassen, MN.

We will have a conference call option available for the next meeting. Call in info will be sent out ahead of the meeting.