



1/18/17 Meeting Minutes

Attendees:

Nick Nicholson – Enterprise Products
Betty Jo Kiesow – Dakota Electric Association
Estelle Richard - GSOC
Crystal Gorres - Centerpoint
Jay Clinkscales - MERC
Keith Novy – Centerpoint Energy
Jerry Covenais – Xcel Energy

Business:

Minutes approved

Financial Update:

- Previous balance \$23,602.69
- Deposits,
- Expenses, \$300.00 Holiday Inn Lakeville Deposit
- Current balance \$23,302.69

GSOC & MNOPS Updates:

Reminder - Northwest Users Conference in Minneapolis will be 2/2 & 2/3/17.

Excavator list – Estelle is working to get the number of tickets with their information so we can create a mailing list. Centerpoint will be working on this.

ITIC training will take place after the DP meetings. Estelle will speak with Kim Boyd regarding a user round table for ITIC at the DP meetings.

No charge for GSOC table.

Jay will send a copy of the card to the printer with our changes since Estelle will be unavailable.

2016 DP Meetings:

- 3-2-17 - Canterbury, Shakopee, Jay Clinkscales signed the 2017 contract and received e-mail confirmation, deposit check sent July 5, 2016.
- 3-9-16 - Holiday Inn Lakeville contract is signed and deposit paid January 5, 2017.
- 3-23-17 - Brooklyn Park Community Center, Jay Clinkscales received e-mail confirmation, deposit check sent July 5th 2016.

- 3-30-17 - Oakdale Prom Center, Jay Clinkscales received e-mail confirmation, deposit check sent July 8, 2016.

Membership Invoices:

- Membership dues have been e-mailed out, please do what you can to expedite payment
 - Enterprise Products, NNG and MERC have paid.
 - Get bills paid as soon as possible

Round Table/Excavator Issues:

Keith Novy – US Internet has different subs working throughout the city. US Internet is managing the tickets for the sub, even if they don't know who it is yet. Drops to the house are being done off mainline tickets. Centerpoint has been addressing issues with them the safety concerns regarding their practices.

Give away and prizes

Prize - FoodSaver price range \$70.00 and \$500.00 Model V3240 is between \$84.00 and \$120.00 looks like a good model. Jay will order these for the meetings.

Giveaways – We have enough bottles for 2 meetings. For the other meetings, we will be purchasing an “On the Go Flashlight Power Bank”. Other UCCs are on board to be able to get a discount. To get a discount we need to order 2500 – the cost went up to \$4.99 each. Jay will work with Troy on purchasing these in green and confirm the number we need. We will order 800 for our meetings.

MUCC meetings

Meetings are set up on CGA web site

- Shakopee Registered 13
- Lakeville Registered 7
- Brooklyn Park Registered 9
- Oakdale Registered 11

Post Cards – Jay sent an email to Carlson Printing and the cost will be the same as last year. The cost will be around \$3200 for them to do everything, including stamp and mail. Jay will send them the postcard to make the changes.

Mailing List – Crystal will work on the mailing list once she gets the information from Estelle this week. It needs to go to Carlson by February 1st. Please send non-ticket damagers to Crystal by January 27th.

Crossword – We would like to have MNOPs and GSOC show their presentations at the next meeting. The crossword will be based on their presentations. Crystal will put together the crossword.

Evaluation Forms – We will keep the same evaluation form.

Video – Digging Dangers video is usually done mid-February. GSOC plans to order copies for us to use at the meetings.

Sponsor Loop – Crystal will look into this.

Agenda – Will stay the same.

Question Forms

Sign In Sheet

Tickets for Raffle

Vendors – Jay has spoken with Badger Daylighting. Others from last year include Fury Ram, Northern Tier Energy, St Paul Park Refining, ULS, USIC, Vannguard. Centerpoint will reach out to St. Paul Park Refining/Northern Tier Energy, ULS, USIC, and Vannguard. Jay will be contacting Fury Ram and NPL. Jerry to contact Q3, Michel's and MP. We are looking at \$100 per meeting to set up a table and have a representative there to man the table.

Menu:

We can confirm menus a week before the meetings.

- Shakopee – Waiting for a price for catering. (\$3436 last year)
- Lakeville – Will plan to have the classic breakfast for \$12.95 pp.
- Brooklyn Park - Lookout will be catering Brooklyn Park – Prices are the same as last year. We will include fruit as well for an additional price. (\$2677 last year)
- Oakdale – (\$400 rental fee/\$1868 catering last year at Maplewood)

Action Items:

Estelle will speak with Kim Boyd regarding a user round table for ITIC at the DP meetings.

Jay will send a copy of the invite card to Carlson Printing with our changes.

Jay will order Foodsavers as prizes for the meetings.

Jay will work with Troy on purchasing “On the Go Flashlight Power Banks” in green as giveaways for the meetings. We will order 800 for our meetings.

Please send non-ticket damagers to Crystal by January 27th.

We would like to have MNOPs and GSOC show their presentations at the next meeting. Crystal will put together the crossword based on their presentations.

Register for the meetings you will be attending. This helps with food count.

Centerpoint will reach out to St. Paul Park Refining/Northern Tier Energy, ULS, USIC, and Vannguard. Jay will be contacting Fury Ram and NPL. Jerry to contact Q3, Michel's and MP. We are looking at \$100 per meeting to set up a table and have a representative there to man the table.

Next meeting:

- February 15, 2017 - 10:00-11:30