



MNCGA Best Practices Meeting Minutes

Thursday, February 4th, 2016

MERC, 1955 Rahncliff Court, #200, Eagan, MN

Members Present:

1. Danny Quint	MERC
2. Thomas Coffman	MNOPS
3. Bill Johnson	Xcel Energy
4. Emir Ahmedic	Xcel Energy
5. Michael Manore	Vispective LLC
6. Mike Mendiola	MNOPS
7. Jodi Corrow	MN Power
8. Brent Massmann	City of Bloomington
9. Steve Olinger	CenterPoint Energy (teleconference)
10. Dean Headlee	CenterPoint Energy (teleconference)
11. Walt Kelly	Consultant (teleconference)
12. Dan Maschka	Northern Natural Gas (teleconference)
13. Jason Ponciano	Vanguard (teleconference)
14. Dean Parker	Gopher State One Call (teleconference)
15. Jon Eisle	Alliance Pipeline (teleconference)

- The next meeting will be on May 12th, 2016 @ CenterPoint Energy, 501 West 61st Street Minneapolis MN 55419, 10am - noon
- The minutes from the previous meeting were reviewed and approved.
- **Update on proposed verbiage submittal to CGA:**
 - Proposed verbiage for BP 5-2 and BP 5-10 was submitted on Dec. 24th, 2015 and is currently in the review process
 - Next CGA BP meeting will be at the national CGA Conference in Las Vegas. Any MN stakeholder support at the meeting will be helpful
- **Communicating checking for private facilities to general public audience:**
 - Group agreed it would be difficult to do on a national platform

- We could look first to doing something locally with the MN one call center
- Per Dean Parker, the email receipt that the ticket requester receives after submittal reminds people to check for private facilities
- Dean will discuss with GSOC on how to convey the reminder of checking for private facilities both via phone and electronic submittal
- 2016 GSOC Handbook will include a visual of checking for private facilities
- **MNCGA Committee Web Page:**
 - Make sure latest meeting minutes are available
 - Change outdated verbiage to reflect ongoing and future goals
 - Per Michael Manore, add a sidebar showing group's achievements (Mike will discuss with Jeff Law)
 - Per Jodi Corrow, create an interactive visual tree for low-hanging and high-hanging fruit (Mike will discuss with Jeff Law)
 - Per Emir Ahmedic, create a 'Submit Your Comments & Suggestions' link (Mike will discuss with Jeff Law)

MEETING ADJOURNED