

**MN Regional CGA Meeting Minutes 4/4/13**  
**Korterra Office – Chanhassen, MN**

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**Attendees:**

Alicia Berger -	Xcel Energy	Jeff Murray -	MNOPS
Chuck Jensen –	Connexus Energy	Steve Andrew -	Lee Noonan c/o 3M
Ben Wallace –	USIC Locating Services	Lynnea Sjoquist –	MP Nexlevel
Gary Robideaux –	Magellan Pipeline	Jeff Law –	Korterra
Randy Bern -	Vanguard	Dolly Ludden –	Saint Paul Water
Betty Jo Kiesow –	Dakota Electric	Denise Elliott -	3M
David Stark –	Infrastructure Resources	Kris Tande –	Centerpoint Energy
Tom Hall -	Korterra	Lisa Kalberg -	Xcel Energy
Mark Palma -	Gopher State One Call		

**Meeting Topics –**

- Vote on completed Charter
  - Charter was ratified with a unanimous vote
  - Current Regional CGA Officers
    - Chairperson – Alicia Berger, Xcel Energy
    - Vice Chairperson – Chuck Jensen, Connexus Energy
    - Secretary – Ben Wallace, USIC Locating Services
  
- Discuss the role of the Regional CGA with regards to planning and scheduling Damage Prevention Meetings
  - The group agreed that the MN Regional CGA should get involved in organization/scheduling of DPM's and create a best practices toolbox of content for the meetings.
  - Two subcommittees were created to work on the following topics:
    - Creation and development of a MN Regional CGA Website and establishing communication with local UCC's and Local governments to better plan, organize and schedule DPM's.
      - Jeff Law and Tom Hall – Subcommittee Leaders
      - Gary Robideaux
      - David Stark
      - Ben Wallace
      - Dolly Ludden
    - Develop Best Practices for DP Meetings including a Toolbox of Suggested Content for DP Meetings.
      - Jeff Murray and Chuck Jensen – Subcommittee Leaders
      - Betty Jo Kiesow
      - Randy Bern
      - Kris Tande
      - Denise Elliott
    - If anyone would like to participate in one of these subcommittees, please email Ben Wallace and you will be added to any future communications.
  - Discussion concerning “changing the culture” of DP Meetings and improving the impact of the meetings has been tabled until the above initiatives have been established.
  
- Review and discuss information from National CGA
  - Tech Committee
    - Jeff Law discussed the creation of the CGA Vault that will serve as a one stop shop for all damage prevention related vendors, services, discussion. The website is [www.CGA-Vault.com](http://www.CGA-Vault.com).
  - CGA Regional Partners Meeting
    - Jeff Law spoke to a couple of people at the National CGA and will be setting up a meeting with them in the near future to discuss our Regional CGA group.

- Suggested topics for next meeting
  - Subcommittee Updates including a website Demo
  - New Concerns/Hot Topics
  - National CGA Updates
  - Legislative/Regulatory Update

**Next Meeting** – July 18th, 10:00 am – 12:00 am. Location TBD

**Miscellaneous:**

- Until we have a website up and running, please feel free to refer the Regional CGA to all potential members. If you find someone that is interested, please feel free to give them my email and I will add them to our list for the next meeting ([benwallace@usicinc.com](mailto:benwallace@usicinc.com)).